

FOOD DISTRIBUTION MINISTRY



Safety First

January 2021

WEAR A MASK AT ALL TIMES.

WASH OR SANITIZE YOUR HANDS FREQUENTLY.

**WASH YOUR HANDS AS THE FIRST AND LAST THING
YOU DO DURING YOUR VOLUNTEER SESSION.**

**ALWAYS MAINTAIN A DISTANCE OF SIX FEET
FROM THOSE AROUND YOU.**

We must limit the number of people in the pantry rooms.

Three people at a time are allowed to work in the smaller pantry room (old library).

The limit is **five** people in the larger "blue room."

Keep a window open in each room when the weather permits.

Distribution Method:

- *Car pulls up to designated area. The person waiting on them approaches the driver after verifying that they are wearing a mask. Maintain a safe distance (6 ft) as you welcome the driver.
- *Continue to speak to the driver at a safe distance from the driver side window to let them know what food we have that day and to take their order. Maintain a distance of 6 feet from driver and passengers at all times.
- *Ask driver to open trunk if it's not already open. Driver needs to stay in car while food is packed. Distributor will put food in the trunk. Driver is responsible for closing the trunk. Do not touch the car at any time. Do not rearrange items in the trunk to make room for food.
- *If the driver cannot provide trunk space, offer to set the food on the ground next to the vehicle. Make sure driver understands to step away until all food is ready to put in the car. Driver can then place the food in his/her front or back seat after distributor has stepped away.
- *Please maintain a safe distance from those using the walk-up table. Put their orders in a box, then invite them to come forward and pick their bags or box up after you have stepped away.
- *Hand sanitizer is available at the distribution table. Please use it frequently. At the end of the distribution session wash your hands thoroughly in the church bathroom.
- *Distributors must maintain social distancing with each other at all times.

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**If you feel sick, have a fever, have been exposed to COVID-19,
or have been diagnosed with COVID-19, please contact us immediately.
Chris 410-746-0260; Brenda 410-596-5415; Church office 410-374-4463**